

## **Catbrook Memorial Hall Management Committee**

Minutes for the meeting held on Monday 1<sup>st</sup> November 2021

**Present:** - Andy Pullan Chair (AP), John Clarke Sec (JC), Rose Stevens Treasurer (RS), Phillip Robinson (PR), Stephen Vass (SV), Marion Griffin(MG), Liz Greatorex-Davies(LGD), Mark Loveday (ML), Gretchen Mattison (GM), Fiona Wilton (FW) & Jill Westwood (JW).

**Apologies:** - All present.

### **Matters Arising:** -

- FW clarified that she and GM are running the lantern making and that it is a free event.
- RS asked that all hall bookings are made known to her so that any external bookings do not clash. Thank you.

### **Treasurers Report:** -

- Current Account: -£6970.89
- Savings Account: -£21012.60
- Lottery Account: -£1150

### **Chairman's Report:** -

Nothing major to report save that it was decided that the Book Club should not be charged for the use of the hall until the New Year.

### **Future Events:** -

- Lantern making was discussed, four people have so far put their names down for this event. Peter Stevens says he will attend according to RS. The lanterns would be useful for the carol Service to get the right sort of ambience!
- The hall AGM will be held next Monday 8<sup>th</sup> November at 1900. The Committee Chair (AP) said there would be free wine available.
- The art class will probably start on the 11<sup>th</sup> December as long as there are attendees.
- Remembrance Sunday refreshments are being organised by MG and it seems that the "Ladies" will be looking after the teas etc. JW and Simon will be laying out the chairs.
- JW suggested that the Carol Service should start in the park and end in the Hall where wine and mince pies will be available.
- Pub night on Friday 3<sup>rd</sup> December will go ahead with a cash bar although ML will see if his card-paying machine will work in the hall. BRING CASH IT WILL BE EASIER.
- A discussion took place in respect of whether we should have Mark McCrum give a talk about being a ghost-writer. This is aimed at the Book club but could be opened up for others. Felt this was probably more of a book club event but could be opened up to others if there was interest.

### **Any Other Business:** -

- There was none

### **Meeting Closed**

Next meeting proposed for Monday 6<sup>th</sup> December 2021 at 1900 (7pm)

## **Agenda for next meeting**

1. Apologies
2. Confirmation of minutes of the last meeting
3. Matters arising
4. Treasurers report
5. Chairman's report
6. Future events and planning
7. Hall duty person
8. Any Other Business
9. Date and Time of next meeting