

Catbrook Memorial Hall Management Committee

Minutes for the meeting held on Monday 4th June 2018

Present: Andy Pullan, (Chair), John Clarke (Sec), Marion Griffin, Mark Loveday, Liz Greatorex-Davis, Sarah Bowden, Ruth Routh, Jill Westwood, Pat Gooding, Diana Watkins, Diana Light, Marion Andrews and Betty Maloney.

Apologies: Rose Stevens & Gretchen Mattison

The minutes were taken as read.

Matters arising: -

- The planned watching of the world cup at the hall has been cancelled.
- Sarah pointed out that the party on the 14th July wasn't a BBQ and it was more of a picnic with attendees bringing food to be shared. Please let Sarah know what you are likely to bring so that we do not have everybody bringing kipper sandwiches. **No glass drinking vessels allowed on site.** Thank you.
- Some of the attendees at the Quiz night were not pleased that there was not a vegetarian option as all of the food was presented on single platters. Andy stated he would write an apology to those concerned and the committee agreed that we should be more careful in how we plate up the food at future events. It would be helpful if people could let the committee know of any food preferences prior to events as there had been opportunities to do so.

Treasurer's Report: Rose wasn't available, but we do know that we managed to raise £608 from the Quiz night.

Chairman's Report:

- The Trustees have agreed to the building of the dressing room alongside the stage. Currently there is no firm date for the commencement of the project.
- It was agreed that we should purchase some lighter in weight fold up tables. Andy will order a couple of styles to see which fits our purpose for lightness, ease of use and storage.
- 19th May FA cup final and Royal wedding. This event went down well and the working crew should be thanked.

Future Events

- Film in the hall this Friday – The Post.
- Calan have been booked for the 23rd June through the "Night Out" scheme. A bar will be open.
- Sarah's Picnic on 14th July between 4pm to 8pm. BYO food to share with others. See statement in Matters Arising.
- Next New Year's Eve party to use "Cats Claw" as the band – Booking request submitted to the Night Out scheme and awaiting approval.
- Basket weaving repeat programme probably in September and October dependant on what is going to be made will decide the numbers required and price of taking part.
- Children in Need quiz night details to be confirmed with Richard

AOB.

- A discussion took place in respect of having a map of the area displayed at a convenient point so that visitors can find the address they would like to visit. Stephen and Sarah are going to do some work on this and report back.

- A check of the kitchen to be made regarding useful items to have, chopping boards, bowls etc and a list of required equipment produced with a view to purchasing items.
- Consideration of a Christmas craft fare type event where locals can show/sell any items or produce they have

The meeting closed at 1943.

Next meeting proposed for Monday 2nd July at 1900 (7pm)

Standing Agenda

1. Apologies
2. Confirmation of minutes of the last meeting
3. Matters arising
4. Treasurers report
5. Chairman's report
6. Future events and planning
7. Any Other Business
8. Date and Time of next meeting