

Catbrook Memorial Hall Management Committee

Minutes of meeting held on Monday 6th March 2017.

Present: -

Andy Pullan (Chair), John Clarke, Rose Stevens Jill Westwood, Stephen Vass, Diane Watkins, Marion Griffin, Ruth Routh Betty Maloney Diana Light & Liz Greatorex Davies

Apologies: - Teresa Treasure & Mark Loveday

The minutes of the meeting held on 6th February 2017 were approved.

Matters Arising from the minutes

Ruth pointed out that we agreed that we should employ a gardener to look after our external grounds. Jill was asked to follow this up with the Trustees through Simon.

It was agreed that Andy would look after the hall during the rest of March and April will be done by Marion.

Treasurer's Report

The February coffee morning raised £50.00

Other event profits are as follows: -

- Film Night (Orchard) raised (100.00)
- The Quiz night entrance money was £606, raffle £140, less £68.00 for the food. Diane kindly donated the bread free of charge as a donation.

Rose is still considering our Hall insurance renewal costs as we have been quoted £1145 and it is reported that other local halls are much less.

Against all our income for the past month we have paid out £60 for our electricity and £146 for our Public Entertainments Licence.

Action – Andy to raise matter with Trustees to ensure we get as good a deal as possible to reduce future financial outlay.

Future Events

Rugby – Saturday 18th March live from noon see the match on the big screen. At the same time or maybe during the intervals clean and tidy, maybe repaint our village telephone box. Hot dogs to be provided by Stephen. Stephen agreed to ask about paint because it was said that the cost for just the top coat was more than £30 per can.

The Ceilidh has been booked for 10th June.

Action – Andy to check with Mark regarding a drinks licence for the dance.

Andy agreed to consider getting “Dirty Business” for April or May and Tony Jacobs as a possibility for October. He was also going to talk to Guy from ATLASTA about playing at a New Year’s Eve party.

Jill was asked to talk to Pat in respect of booking the Caldicot Choir for another evening later in the year.

Stephen mentioned that the Owner of Hill House would like to use the Hall for a Marie Curie event.

The committee thought she could hire the hall as usual but she was invited to the next meeting to put forward her request.

AOB

Andy read a letter of thanks he had received from St Nicholas church for the donation they had received from us following the Carol Service in December.

Hall Cleaning and checking roster

March *Andy Pullan*
April *Marion Griffin*

I hope to see you all at the next meeting.

Date of next meeting: - Monday 3rd April 2017 at **7.00pm.**

Standing Agenda

1. Apologies
2. Confirmation of minutes of the last meeting
3. Matters arising
4. Treasurers report
5. Chairman's report
6. Future events and planning
7. Any Other Business
8. Date and Time of next meeting